



# FMMI in the NEWS

*Financial Management Modernization Initiative*

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## FSIS has successfully implemented FMMI

Food Safety and Inspection Service (FSIS), the final Deployment 1 Agency scheduled to implement FMMI, is now live!

Leading up to the FSIS Go-Live, the FMMI Core Team and FSIS Agency Implementation team were actively conducting user testing activities. The user testing activities gave select FSIS users an opportunity to review FSIS data, transactions, and reports in FMMI with support from the core team prior to accessing the live FMMI system.

In addition to Communication and Training activities led by the FMMI Core Team, the FSIS Implementation team prepared their users by leading Open Forum and Outreach sessions on various topics such as FMMI Online Help and Reference Documents, FSIS Master Data, and overviews of the FMMI Reporter and Evaluator roles. Detailed Go-Live communications were distributed to users informing them of the date they would first have access to the system.

As FSIS users begin their first weeks using FMMI, they are being assisted by Post Production Support team members in Urbandale, Iowa; Beltsville, Maryland; and Washington, D.C.

Congratulations to FSIS on their successful FMMI Go-Live! Special thanks to all of the hard work from the FSIS Agency Implementation team. With the addition of the approximately 220 new FSIS users, FMMI now has over 1,500 users currently using FMMI to complete financial activities.

## FMMI Statement of Differences Cash Reconciliation Is Now Live

The FMMI Statement of Differences (SOD) Cash Reconciliation Reporting went live in early June 2010. This functionality was implemented to support the SOD Cash Reconciliation business processes of the Office of Chief Financial Officer – Controller Operations Division - Cash Reconciliation Branch (CRB). Over 40 employees are aligned to CRB and are now using the SOD Cash Reconciliation reporting as part of CRB's Cash Reconciliation Process.

SOD Cash Reconciliation Reporting was designed to replace the legacy Automated Cash Reconciliation Worksheet System (ACRWS). SOD Cash Reconciliation Reporting includes three BI reports accessible through the FMMI portal. These reports include:

- Statement of Differences - Summary
- Statement of Differences - Schedule - Unmatched
- Statement of Differences - Schedule – Matched

In addition to these reports, SOD Cash Reconciliation Reporting includes three interfaces with Treasury systems to support the reconciliation activities:

- GWA TDO (Government Wide Accounting System Treasury Disbursement Office Reports)
- IPAC (Intra-government Payment and Collection System)
- CASHLINK II

SOD Cash Reconciliation Reporting will support SOD reconciliation activities for Agencies currently live in FMMI. As FMMI continues to be deployed across additional Agencies, their respective reconciliation activities will be transitioned from the legacy system to the SOD Cash Reconciliation Reporting system.

In addition to the new SOD Cash Reconciliation report, an existing BI report was enhanced in June. The BI Un-liquidated Obligations report was enhanced to include FFIS obligation dates for converted Purchase Orders. This enhanced BI Un-liquidated Obligations report is now being used by several Deployment 1 Agencies.



## FMMI Deployment 2 Change Discussion Guide Now Available

The Change Discussion Guide is a detailed document that contains FMMI process area descriptions, role descriptions, activities performed by each FMMI role, roles integration points across process areas and the FMMI training curriculum associated with each role. First used in preparation for Deployment 1 Go-Live activities, the Change Discussion Guide has been updated to support Deployment 2 Agency Implementation teams in preparing their user community for the upcoming FMMI implementation.

As the Change Discussion Guide contains valuable information about users' new FMMI role(s) and the training curriculum they will take in preparation for using FMMI, Agency Implementation teams should refer to this guide when conducting discussions with their users. Change Discussions also serve as a useful forum for users to ask questions about how FMMI activities will impact them in the coming months leading up to Deployment 2 Go-Live.

## FMMI Deployment 2 Training Delivery Update

The start of FMMI Deployment 2 Training is quickly approaching. FMMI Training will be presented to users through a blended delivery approach, delivered by both computer-based training and by instructors in training classrooms.

Deployment 2 training officially begins in late July 2010 when OCFO Leadership presents FMMI 101 – Introduction to FMMI. FMMI 101 will be presented in auditoriums at several locations across the United States as well as via teleconference for users who do not work at locations where offerings are scheduled. Additional details will be distributed by Agency Training Leads in early July 2010, including a detailed registration communication with instructions on how to register for FMMI 101 in AgLearn.

Upon completion of FMMI 101, Deployment 2 users will have access to their 200 Level training courses. These computer-based courses are accessed via AgLearn and will introduce the various process areas that users will learn about further in their classroom training. After completing the 200 Level training, users will launch the 300 Level training courses, which provide instruction on how to navigate the FMMI system and permit users to practice simulated FMMI transactions.

Finally, 400 Level training will launch in late August 2010 and continue through to mid-March 2011. In this live computer classroom training, users receive training specific to their FMMI roles. Users are able to access additional financial transactions and reports simulations as well as complete hands-on exercises within the FMMI training environment.

Stay tuned for more information as the full Deployment 2 training schedule is finalized.



## Cost Management Updates

Cost Management is the process that USDA uses to record, track, and measure the flow of costs and revenue. FMFI enables USDA to perform the following Cost Management activities:

- Monitor and control expenditures and revenues
- Distribute expenses collected in cost objects such as cost centers or Work Breakdown Structure (WBS) elements to other cost objects in designated organizational structures that are responsible for these costs
- Support billing of customers for distributed costs incurred on WBS elements
- Monitor cost against billing rates
- Provide timely cost information for product/services costing and resource related planning and analysis activities

Please note that changes have recently been made to the Cost Management activities within FMFI. In D1, the **Agency Cost Management Master Data Maintainer** was responsible for the creation and maintenance of assessment cycles and project settlement rules. In order to realign Segregation of Duties conflicts, going forward the **Cost Management Processor** will be responsible for the following activities:

- Create Assessment Cycle
- Change Assessment Cycle
- Display Assessment Cycle
- Delete Assessment Cycle
- Create WBS Element Groups
- Change WBS Element Groups
- Display WBS Element Groups
- Project Builder (includes project and WBS related activities)

**Note:** The Cost Management Processor will have access to create and maintain project settlement rules through the Project Builder task. The Agency Cost Management Master Data Maintainer will still be responsible for the creation and maintenance of projects and subordinate WBS elements.

- Collective Generation of Project/WBS Settlement Rules
- Individual Generation of Project/WBS Settlement Rules

For Functional updates that have been made to FMFI, check out the Latest System Updates page on the FMFI website at [http://info.fmmi.usda.gov/Operations\\_Update/Functional\\_Update.html](http://info.fmmi.usda.gov/Operations_Update/Functional_Update.html).

## Financial Management Training (FMT) Summary

It's that time of year again! The 2010 Financial Management Training (FMT) was held in Washington D.C May 26-28, 2010. The conference served as an opportunity to highlight FMFI accomplishments to date and review future capabilities for USDA.

Over the three days, FMT attendees attended an overview session and had the opportunity to participate in a variety of breakout sessions on various FMFI topics such as Help Desk, Conversion, Cost Management, Vendor/Customer Master Data maintenance and participated in FMFI Demos and Key Learning. In addition, attendees were also able to visit the FMFI Cyber Café and access FMFI hands-on to get familiar with the system's capabilities.





### Key Messages for Your Agency/Staff Office

As leadership, or the FMMI Point of Contact (POC) for your Agency/Staff Office, we rely on you to take back key messages to the rest of your organization about FMMI. Key points to relay to your organizations:

- Food Safety and Inspection Service went live in June 2010 with around 220 users
- FMMI Statement of Differences (SOD) Cash Reconciliation reporting went live in early June. This new functionality replaces the Automated Cash Reconciliation Worksheet System (ACRWS) and is used by the Controller Operations Division - Cash Reconciliation Branch in New Orleans.
- The enhanced BI Un-liquidated Obligations report was released in June 2010
- The FMMI Change Discussion Guide was updated for use by Deployment 2 Agencies. The Change Discussion Guide is an instrumental tool for Agency Implementation teams to reference as they hold Change Discussions to prepare users for upcoming Deployment 2 training activities.
- FMMI Training activities for Deployment 2 are scheduled to kickoff in late July with FMMI 101-Introduction to FMMI and continue through March 2011
- Cost Management processes have undergone significant enhancements for Deployment 2. Many activities have been realigned across the Agency Cost Management Master Data Maintainer and the Cost Management Processor roles.
- The 2010 Financial Management Training (FMT) was held in Washington, D.C from May 26-28. Attendees had the opportunity to attend several breakout sessions and the Cyber Café to learn more about various FMMI Topics.

### FMMI in the News Objective

FMMI in the News serves as a central source of information to Agency and Staff Office leadership and POCs on all things related to the Financial Management Modernization Initiative (FMMI).

To verify FMMI in the News is relevant to you and your Agency or Staff Office, please let us know what topics you would like to hear by sending feedback, comments, and suggestions to the FMMI mailbox at [fmmi@cfo.usda.gov](mailto:fmmi@cfo.usda.gov) or give immediate feedback and tell us how we are doing.

### FMMI Calendar (Deployment 2)

Functional Solution Reviews	June 21-July 13
Mock Conversion #2	June 14-July 16
FMMI 101 Delivery	July 19-30
Mock Conversion #3	July 26 – August 20
Quality Assurance Testing	August 28-October 1
User Testing	September 13-October 15
200 Level Training Delivery	July 2010 – March 2011
300-400 Level Training Delivery	August 2010- March 2011

### Questions or Comments?

If you have questions about the FMMI project or information in this newsletter, please send an email to [fmmi@usda.gov](mailto:fmmi@usda.gov) and include a clear subject line to indicate what your question or concern is about.

For information, reference documents and frequently asked questions, visit the FMMI website: <http://info.fmmi.usda.gov>.

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